The Essential Grad Guide is published in partnership with the School of Graduate Studies and the Gradlife program in the Office of Student Life, Student Life Programs & Services.

School of Graduate Studies
63 St. George Street | Toronto, Ontario | M5S 2Z9 | 416.978.6614
graduate.information@utoronto.ca | www.sgs.utoronto.ca
SGS Student Services hours: Monday to Friday from 10:00am to 4:00pm

Gradlife
Office of Student Life, Student Life Programs & Services
Koffler Student Services Centre | 214 College Street | Toronto, Ontario | M5T 2Z9 | 416.946.0148
gradlife@utoronto.ca | gradlife.utoronto.ca
facebook.com/GradlifeUofT | instagram.com/uoftgradlife | twitter.com/UofTGradlife

Grad Tip:
Flee the stacks! Leave the lab!
Experience Grad Escapes and thesis avoidance with style!
bookit.studentlife.utoronto.ca

= grad only
= tri-campus
= St. George Campus
= UTM Campus
= UTSC Campus

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Important Dates
Welcome to the School of Graduate Studies (SGS). The Essential Grad Guide is designed to provide you with an overview of the services which are available at SGS and the University of Toronto as a whole. At SGS, we strive to provide information and help regarding registration, fee payment, course enrollment, important deadlines, graduate awards and resources for academic success. I also encourage you to visit our website, where you will find lots of useful resources to help you be successful in your academic life, such as the SGS Calendar, and information about funding, academic integrity, policies and guidelines for graduate students, and how you can get involved.

There will be many new initiatives in 2013-2014, including a new graduate award – the W. Garfield Weston Doctoral Fellowship. In addition, SGS will also be hosting the second annual 3 Minute Thesis competition in which graduate students have an opportunity to present their research and win prizes as well as a spot for the provincial and even national competition. These are just a few examples of what is coming. Be sure to look out for more information about awards, events, activities, and other updates in our monthly e-newsletter.

I also invite you to visit the Grad Room – a comfortable space where U of T graduate students can interact socially and study. At Grad Room you have access to a multi-purpose space for graduate student programming and learn more about the Graduate Professional Skills Program (GPS), which provides doctoral-stream and professional students a range of opportunities for skills development.

Please accept my best wishes for a successful and enjoyable academic year.

Professor Luc De Nil
Vice-Dean, Students
School of Graduate Studies

As you begin this new phase of your academic life, you’ll soon discover that U of T offers a world of opportunity and a chance for you to pursue many diverse interests.

You are part of an academic community in which you will deepen your learning and be able to conduct research with internationally distinguished faculty. You are also part of a larger community that is deeply embedded in the culture of the Greater Toronto Area.

You and your colleagues will find that U of T is a place where you can follow your passions both within and beyond your classes and research, whether they are cultural pursuits, sports, international opportunities or community service.

Look through this book to discover the many services or programs that can help you make your time at U of T fulfilling, academically, professionally and personally. The staff at SGS and in Student Life are here to provide opportunities and support you throughout your academic career.

Lucy Fromowitz
Assistant Vice President, Student Life
by the numbers

1600+
number of students registered in the Graduate Professional Skills (GPS) Program

15,282
number of graduate students in 2012

250
number of students who held new SSHRC awards ranging in value from $17,500 to $35,000

170+
number of students who held new NSERC awards ranging in value from $17,500 to $35,000

230,000,000
the amount of financial support the Graduate students at the University of Toronto receive each year from various sources including University of Toronto fellowships, teaching assistantships and research assistantships as well as external awards

2077
number of international students in 2012

950
number of Ontario Graduate Scholarships held by U of T graduate students - almost 30% of the awards offered in the province

80
different GPS course/workshop offerings
The program in machine learning has exceeded my expectations. The group and the department produce high-calibre research and my professors and classmates are creative and friendly. I am grateful for the opportunity to work with them.

Grad Tip:
Complete your registration by September 13 to ensure that you do not lose full-time attendance credit for income-tax purposes by Revenue Canada (T2202A).

Grad Tip:
If your degree program is offered at UTM or UTSC then you are automatically affiliated accordingly.

When you need assistance or information regarding registration, enrolment, program progress, thesis publication, convocation or financial support, SGS Student Services is here to help!

The SGS Student Services counter is open Monday to Friday, 10:00am to 4:00pm, on the main floor of 63 St. George Street. A complete listing of SGS registrarial services and forms is available online uoft.me/sgsregistrarservices and uoft.me/sgsstudentforms.

course enrolment
Most graduate units allow students to enrol in courses through the SWS (www.rosi.utoronto.ca) within the course enrolment deadlines; however, some graduate units require students to fill out a form. In order to take an undergraduate course, permission must be obtained from your home graduate unit and the undergraduate department offering the course. For detailed information and instructions, consult your home graduate unit and the SGS Sessional Dates for course enrolment deadlines: uoft.me/sgssessionaldates.

change of campus affiliation
Affiliation with a campus is automatic and based on your program of study; however, you may apply to change your campus affiliation (uoft.me/sgsstudentforms) if you meet specific criteria. Deadlines for requesting a change in campus affiliation are the same as the registration deadline at the beginning of each term. Retroactive rebates are not allowed.
As a new graduate student, you can register after you have accepted your offer of admission and have cleared any outstanding conditions (be sure to decline offers you do not wish to accept if you applied to multiple graduate programs).

You are considered officially registered as soon as you have paid tuition and incidental fees, or have requested to register without payment. To register on time, pay or register without payment by September 13 (if you are starting in September) or January 10 (if you are starting in January).

With the permission of the graduate units and SGS, you can be simultaneously registered in one full-time program and one part-time program, or two part-time programs – but not two full-time programs. Simultaneously registered students are responsible for tuition fees for both programs.

**register without payment**

You may request to register without payment (i.e. fee deferral) through the Student Web Service ([www.rosi.utoronto.ca](http://www.rosi.utoronto.ca)) if you have no outstanding fees from a previous session and are the recipient of one of the following which exceeds the Minimum Payment to Register amount on your invoice:

- OSAP loan;
- Other provincial government loan;
- US government loan; or
- University funding package (major award, research stipend or teaching stipend).

If you are receiving a major award, research stipend or teaching assistantship that is not part of a funding package, submit the form Register Without Payment (Fee Deferral) form ([uoft.me/sgsstudentforms](http://uoft.me/sgsstudentforms)) to your graduate unit. If you are registering late, you must come to the SGS Student Services office to register without payment in person (late registration fees will be assessed).

**late registration**

After September 13 (fall/winter sessions) or January 10 (winter session) you must provide proof of payment and register at the SGS Student Services counter. A late registration fee of $44, plus $5 per additional day to a maximum of $94, will be charged.

**balance of degree fee**

All graduate students must pay a minimum degree fee based upon the program length which is assessed prior to graduation. If, at the end of your program, the total amount of academic fees which you paid during the time you were registered is less than the academic degree fee, you will be required to pay the outstanding balance. Consult your graduate administrator who will know the specific program length for your degree.

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**Grad Tip:**

What is the difference between enrolment and registration? Enrolment occurs when you add yourself to courses. Registration happens when you pay or defer your tuition fees.

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**Grad Tip:**

Every effort is made to ensure that only students who are eligible to register receive registration material; however, receiving it does not override any other notification you have received about your academic status and eligibility.
While graduate school is your focus, we encourage you to build connections in the graduate community at U of T. Make the most of your grad experience – the vast array of options and adventures are yours to discover!

Arts & Culture

Artszone ▲
416.946.8522 | www.arts.utoronto.ca
Engage with celebrated artists and writers through exhibitions and readings, workshops, classes and opportunities to perform; or escape to one of the many theatres and concert venues on campus.

Faculty of Music Box Office ▲
80 Queen’s Park | 416.978.3744
uoft.me/musicboxoffice
Enjoy one of the many concerts or performances by fellow students and faculty. Events are often FREE!

Galleries ▲
uoft.me/galleries
Experience diverse, rich, and provocative visual arts at one of several art galleries on campus!

Hart House ▲
7 Hart House Circle | 416.978.2452 | harthouse.ca/arts
With a gallery, a theatre, live music, many classes and programs, Hart House is the creative hub of campus.

Poet in the Community ▲
poet.utoronto.ca
Explore through writing! Experience facilitated learning without the formality of the classroom through workshops, conversations and one-on-one meetings.

UofTtix ▲
7 Hart House Circle | 416.977.UOTTIX (88849)
www.uofttix.ca
Purchase tickets for events on all three campuses online or by phone.

Eating Well

UeaT ▲
ueat.utoronto.ca
It’s never fun studying on an empty stomach! Find out about the over 40 food locations across campus.

Harvest Noon ▲
Graduate Students’ Union, 16 Bancroft Ave.
416.978.5247 | www.harvestnoon.ca
Volunteer-run café offering homemade and locally-sourced vegan menu options, in a relaxed and inclusive space.

Mealplans ▲
mealplan.utoronto.ca
Voluntary meal plans offer convenience and flexibility with the declining balance card that is accepted at all ARAMARK Food Service locations.

St. George Food Map ▲
map.utoronto.ca/food
Check out our food map and explore different places to eat on campus, or search for microwaves or water filling stations.

UTM DineonCampus ▲
William G. Davis Building, Room 2098 | 905.569.4795
www.dineoncampus.ca/utm
DineonCampus is the source of information for all your UTM on-campus foodservice needs: locations, hours of operation, menus, and off-campus and residence meal plan information.

UTSC Food & Beverage Services ▲
uoft.me/utsfoodbeverages
UTSC retail food service operations include: H-Wing Marketplace, Tim Hortons B-Wing Bladen Foyer, Tim Hortons S-Wing Meeting Place, Beechgrove Market Social Sciences Building, and La Prep Instructional Centre.

UTSC Meal Plans ▲
416.287.7057 | uoft.me/utsmealplans
Voluntary meal plans offer convenience and flexibility with the declining balance card that is accepted at all ARAMARK Food Service locations.
Involvement on Campus

Connect with people beyond your department or lab. No matter what your interest, there are many opportunities to get involved, including special interests, volunteer work, student government, and club activities.

Centre for Community Partnerships
569 Spadina Ave., Suite 315 | 416.978.6558
ccp.utoronto.ca

Go beyond the campus and into the community. Join hundreds of other students who have already gained valuable leadership skills through community-based learning.

Governing Council
27 King’s College Circle, Room 106 | 416.978.6576
uoft.me/governingcouncil

Help oversee the academic, business and student affairs of the University. Graduate students have two elected seats on the Governing Council and are also eligible for appointed positions on GC boards.

Gradlife
214 College St. | 416.946.0148
gradlife.utoronto.ca
blogs.studentlife.utoronto.ca/gradlife
facebook.com/GradlifeUofT
instagram.com/UofTGradlife
twitter.com/UofTGradlife

Connect to the graduate community through Gradlife blog, enewsletter, online resources and social media highlighting upcoming seminars, workshops, and events designed to provide support, build your portfolio, and develop skills!

Graduate Education Council
416.946.3427 | uoft.me/sgs

Help develop and implement regulations and operating procedures for graduate studies at U of T. Elections are held in the spring for student positions. There are also a number of committees that you can join.

Graduate Students’ Association @ Scarborough
1265 Military Trail | gsas@utsc.utoronto.ca
uoft.me/gsas

GSAS brings together graduate students from all academic departments and ensures the needs of UTSC graduate students are met. Membership in GSAS is automatically granted to all graduate students affiliated with UTSC.

Graduate Students’ Union (GSU)
16 Bancroft Ave. | 416.978.2391 | utgsu.ca

Advocates on behalf of all full- and part-time grad students and represents student interests on a variety of decision-making bodies. Become involved through your course union and the General Council, or volunteer for one of the GSU’s many committees covering a broad range of areas, including governance, academics, funding and social justice, as well as LGBTQ, women’s, and international students’ issues.

Student Life Programs & Services
studentlife.utoronto.ca

Make use of services that help you improve your body and mind and participate in programs and take learning to a whole new level.

Sussex Clubhouse
21 Sussex Ave. | uoft.me/sussex

Clubs are not just for undergrads! More than 50 different student clubs call the top three floors of 21 Sussex home. There is also a resource room, meeting rooms, prayer room, rehearsal studio and the Student Life Leadership team!

ThreeMinute Thesis Competition (3MT)
uoft.me/3minutethesis

A university-wide competition for doctoral students in which participants have 3 minutes or less to present their doctoral research to a panel of non-specialist judges.

Ulife
ulife.utoronto.ca
Your central source for student clubs and more! Everything from award opportunities, mentorship programs, community service, student groups and intramural sports are listed in a searchable database.

University of Toronto Mississauga Association of Graduate Students (UTMAGS)
uoft.me/utmags

UTMAGS is responsible for organizing social events and represents the interests of UTM graduate students at the Graduate Students’ Union, Erindale College Council, Quality Service to Students Council, and several other UTM committees.

UTM Campus Council
uoft.me/utmcampuscouncil

UTSC Campus Council
uoft.me/utsccampuscouncil

On behalf of the Governing Council, the Campus Councils exercise governance oversight of campus-specific matters, as well as matters assigned to them by the Governing Council from time to time.

Volunteer Opportunities
uoft.me/volunteers

Make a difference and give back to the community. Check out the online list of volunteer opportunities or visit the volunteer fair in the Fall.

Don’t let your school life consume you. Ultimately, you’re at U of T to learn, but don’t forget to have fun. U of T has something for everyone so make sure you take advantage of the clubs and sports teams before that small window of opportunity closes.

ADAM SHELDON. MASTERS GRADUATE. DEPARTMENT OF PHYSICAL & ENVIRONMENTAL SCIENCES
Places & Spaces

Campus Maps ➤ uoft.me/campusmaps
Thematic maps for all three campuses.

U of T Libraries ➤ library.utoronto.ca
There are over 50 libraries at the University. Explore the humanities, arts, sciences, engineering and theology. There’s even a rare book or two. Visit uoft.me/library orientation for a quick orientation guide.

St. George Interactive campus map ➤ map.utoronto.ca | itunes.ca/apps/uofitmap
Search using keywords or browse specific layers. Downloadable iPhone and android apps available.

Social
Meet people with common interests and give your brain a welcome break from your studies.

Grad Escapes ➤ 214 College St. | 416.946.0148
uoft.me/gradlife | bookit.studentlife.utoronto.ca
Grad school can be a tiring and isolating experience - sometimes you just need to escape! Explore Toronto’s great cultural riches with other graduate students, come alone or bring a friend. Enjoy discounted and student priced tickets and experience thesis avoidance with style!

Grad Lounge ➤ Davis Building, Room 1100
3359 Mississauga Rd. North
uoft.me/utmggradlounge
Need a place to chill on campus? Stop by the Graduate Student Lounge! All UTM graduate students affiliated with UTSC can request a key code to the lounge from their departmental secretary or from the office of the Vice-Dean, Graduate Studies.

Grad Room ➤ 66 Harbord St. | 416.946.7666
uoft.me/gradroom
A bright, naturally lit, accessible space featuring comfortable seating, a food and coffee kiosk, smart classroom and wireless internet. Drop by to study, hold meetings, eat, meet friends or just relax.

Graduate Students’ Association @ Scarborough ➤ 1265 Military Trail | ggas@utsc.utoronto.ca
uoft.me/ggas
GSAS brings together graduate students from all academic departments and ensure all the needs of UTSC graduate students are met. Membership in GSAS is automatically granted to all graduate students affiliated with UTSC.

Faculty of Kinesiology and Physical Education ➤
Athletic Centre | 55 Harbord St.
Varsity Centre | 299 Bloor St. West
physical.utoronto.ca
You are automatically a member of two major recreational facilities. The Athletic Centre features two pools, a 200 m track, weights and aerobics facilities, drop-in volleyball, basketball and soccer, a steam room and drop-in fitness classes. The Varsity Centre includes a 5,000-seat stadium, an artificial playing field, a 400m eight-lane international-class track, an electronic scoreboard and an air-supported dome over the field to enable winter use.

GSU Gym ➤ 16 Bancroft Ave. | 416.978.2391
uofgsu.ca/services
Exclusively for grad students, the GSU gym can be booked free of charge (weekly limit of one hour per student). Volleyballs and basketballs are available, and students can also use the gym for badminton, fitness activities, or join the co-ed grad student volleyball league!

Hart House ➤ 7 Hart House Circle | 416.978.2452
harthouse.ca/recreation
With a pool, indoor track, exercise rooms, courts, and fitness classes, you are sure to find something fit for you.

Intramurals ➤ uoftintramurals.ca
Participate in one of over 40 activities based at the college and faculty level.

Varsity Blues Athletics ➤ varsityblues.ca
If you are looking for something more competitive, try out for one of the varsity teams in 26 sports. Contact the coaches of the sports in which you wish to compete!

Sports & Recreation
Exercising your body is just as important as exercising your brain. With a variety of sporting and recreation options, keeping in shape is both convenient and fun.

Athletics and Recreation Centre ➤ 1265 Military Trail | 416.287.7090
uoft.me/utscathletics
The Athletics and Recreation Centre at UTSC is one of the hubs of activity on campus and a gathering place for those pursuing a healthy active lifestyle.

Department of Physical Education, Athletics & Recreation ➤ 3359 Mississauga Rd. North
uoft.me/utmathletics
Offering a continuum of programming from casual recreation to varsity level athletics, and fosters an environment of respect and fairness that promotes individual pride and UTM spirit.
**Student Media**

Ever wanted to express yourself through the media? Develop your communication skills by volunteering at one of the many media outlets on campus!

CIUT 89.5FM
7 Hart House Circle | 416.978.0909 | ciut.fm

Learn about what goes into making a radio show, or maybe even get on the air!

**The Varsity**
21 Sussex Ave., 2nd floor | 416.946.7600 | thevarsity.ca

Writing for The Varsity is one of the cheapest thrills on campus. Become an instant expert on all kinds of issues, be one of the most well-informed students on campus, and put your perfectly-honed research skills to work informing the community on everything from Hart House to Human Rights!

**Transportation**

**Bikechain**
33 St. George St., basement | uoft.me/bikechain

An educational bike repair facility where you can learn to maintain your bike.

**Bikeshare (UTM)**
uoft.me/utmbikeshare

A free bicycle rental and repair service on the Mississauga campus.

**Bixi**
[toronto.bixi.com](http://toronto.bixi.com)

BIXI, a bike-sharing system, offers riders the freedom of 1000 bikes and 80 docking point stations around Toronto’s downtown core.

**GO Transit Discount**
utohonto.ca/tcard | gotransit.com

Discounted student passes are available for registered full-time graduate students requiring transportation to and from campus on the GO Transit system. Go Transit student ID cards are available at the TCard office.

**Inter-Campus Transportation**
uoft.me/utmshuttle

The UTM shuttle bus runs between the St. George campus and UTM Monday-Friday. Non UTM students must purchase tickets in advance via the HUB at Hart House.

**MiWay (Mississauga Transit)**
[mississaugatransit.com](http://mississaugatransit.com)

MiWay (Mississauga Transit) links Mississauga with TTC, GO Transit, and other neighbouring transit systems. Rates, schedules, and maps are available online.

**Parking Services (St. George)**

100 College St., Room 222 | uoft.me/parking

**Parking & Transportation Services (UTM)**
uoft.me/utmparking

3359 Mississauga Rd. North
Alumni House, Room 108 | 905.828.5254

**Parking Services (UTSC)**

1265 Military Trail, Instructional Centre Room I.C. 40 | 416.287.7576 | uoft.me/utscparking

Monthly student parking permits for each campus are sold through these offices. Daily cash parking varies with the time and day at each parking garage/lot.

**Toronto Transit Commission (TTC)**
ttc.ca | utsu.ca

Post-secondary Student Metropasses are available through the University of Toronto Students’ Union. You will need to carry a Post-secondary TTC Student Photo ID, which can be obtained at Sherbourne Subway Station.

**U-Pass**

Office of the Vice-Dean, Davis Building, Room 3200 | uoft.me/upass

U-Pass student transit card allows unlimited fare-free rides on Mississauga Transit’s bus system. A mandatory U-Pass fee is automatically charged to each UTM-affiliated graduate student’s U of T account. U-Pass arrangements are made through the Office of the Vice-Dean Graduate, in partnership with your student union, UTMAGS.

**VIA Rail**
[viarail.ca](http://viarail.ca)

Full-time students under 25 years of age are eligible for an adult regular fare economy discount when you purchase a VIA 6 pak.

**Student Web Service**

The Student Web Service (SWS) [www.rosi.utoronto.ca](http://www.rosi.utoronto.ca), allows you to view your academic history and account information, change personal information, add/drop courses and order U of T transcripts.

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**Grad Tip:**

Before you can validate your UTORid, you must obtain a TCard.
Grad Tip:
Students beginning their program in May or January must have a registered status in the SWS before obtaining a TCARD.

I am in a small program which results in close friendship with fellow students, and we learn a lot from each other. I plan to stay connected with them beyond graduation. In addition, the professors, who are passionate about the courses they teach, are experts in their field and some of the best mentors I’ve ever had.

Virtual Connections

Emergency Alerts [alert.utoronto.ca/callme/]
Sign up to receive notification on your phone in case of emergency.

Information Commons [utoronto.ca/ic]
Computer access facility with internet, email, headphone jacks, USB ports for connecting removable USB drives and access to self-serve laser printers. You must have a valid UTORid to login.

The Portal [portal.utoronto.ca | uoft.me/sgsstudents]
The Portal connects you to services and information, while making it easier to interact with your friends, instructors and the University. Click the Portal link on the SGS website.

ROSI [rosi.utoronto.ca]
The Repository of Student Information (ROSI) is the University’s student information system, through which you can add/drop classes, request transcripts, check your tuition balance, among other essential services. Be sure to update your contact information upon your arrival at U of T!

UTORid [utorid.utoronto.ca]
Your UTORid and password allows you access to many services including email, the Portal, UTORweb and wireless access.

UTMail+ [email.utoronto.ca]
A completely new email system for students gives you the ability to aggregate all your email accounts to one interface, 10GB of storage, a calendar, mobile access to email and more!

UTORweb [uoft.me/utorweb]
An online space for personal web pages, pictures, documents and more! Use it to save and access files from any networked computer. Set up and manage your account at utorid.utoronto.ca.

Wireless Access [wireless.utoronto.ca]
The campus wireless network provides free wi-fi connectivity for all students.
Many students successfully complete their program of study while balancing a variety of family responsibilities.

Grad Family

Childcare Services

U of T has several licensed childcare centres – there’s a wait for spaces, so apply early.

Early Learning Centre

7 Glen Morris St. & 252 Bloor St. West
416.946.6725 | elc.utoronto.ca
3359 Mississauga Rd. | elc.utoronto.ca
The Early Learning Centre (ELC) provides a safe, secure, supportive and stimulating environment where children are free to grow to their potential.

Faculty of Kinesiology & Physical Education

55 Harbord St. | 416.978.3436
uoft.me/kidsprograms
Enjoy some time with your children during family gym times! Additionally, receive a 15% discount on athletics programs for your kids. Check out the March break and summer camps that are also offered.

Family Care Office

214 College St., main floor | 416.978.0951
familycare.utoronto.ca
The Family Care Office promotes educational and employment equity while providing assistance and resources to individuals who are navigating the challenges of balancing school and work demands with those of a family, whether it’s childcare or eldercare.

N’sheemaehn Child Care Centre

1255 Military Trail | 416.287.7624
childcare.utsc.utoronto.ca
N’sheemaehn is dedicated to providing a warm and positive environment for children aged infants to kindergarten.

Student Family Housing (St. George)

30 & 35 Charles St. | 416.978.8049
studentfamilyhousing.utoronto.ca
Family Housing is a supportive and welcoming place in which to live with spouses and families. It is recommended to apply early to avoid waiting lists.

Student Housing & Residence Life (UTM)

Oscar Peterson Hall, Suite 120 | 905.828.5286
uoft.me/utmhousing
UTM is committed to helping students with their housing needs, on campus within residence community and off campus as a local commuter. With over 1500 student residence spaces, UTM offers a diverse range of housing options for graduate students, and for students with families within the University of Toronto system.

The Family Resource Centre

7 Glen Morris St. | 416.946.0228
elc.utoronto.ca/frc
A family friendly environment where parents, caregivers or relatives can spend time with their children and interacting with other families from the University of Toronto community.

University of Toronto

Childcare Centre on Charles

30 & 35 Charles St. | 416.415.2604
uoft.me/childdcare
Located within the University’s Student Family Housing, the Childcare Centre on Charles provides full-time and part-time care.

Studying at the University of Toronto late in life was one of the best things I ever did. It gave me the time and space to read, research, learn and experience.”

Jennifer Rudder, Masters Graduate, Department of Art
pay your fees
Instructions on how to make a tuition fee payment (including a fee payment from outside of Canada) may be found at www.fees.utoronto.ca. To verify your tuition owing, check your invoice at www.rosi.utoronto.ca. Students enrolled in combined programs may be required to pay additional fees. Contact the SGS Student Services Office or your home graduate unit for details.

Outstanding fees/charges on your student account are subject to a 1.5% monthly service charge (19.56% per annum). Service charges are assessed on the 15th of every month beginning November for the fall/winter session, February for the winter session and June for the summer session.

awards and funding
U of T is committed to the financial support of graduate students in doctoral stream programs. Although financial support cannot be guaranteed for all graduate students in all programs, we encourage you to ask about financial assistance at your graduate unit.

the graduate awards office
The Graduate Awards Office provides a variety of financial aid programs, as well as comprehensive financial counseling appointments to assist with planning and identifying all possible sources and options of additional financial aid.

The Graduate Awards Office administers a wide range of scholarships and awards including external scholarships, federal awards such as NSERC, SSHRC and CIHR scholarships, as well as provincial awards like the OGS.

For information on how to manage your awards, visit uoft.me/sgsawardinstalments

Grad Tip:
Direct deposit is the most efficient way to receive award payments, and you are encouraged to sign up for direct deposit by visiting www.rosi.utoronto.ca.

Grad Tip:
Submit payment before the sessional deadlines to register, which are listed at uoft.me/sgssessionaldates. It is recommended that you keep your proof of payment.

Receiving the prestigious Adel S. Sedra Distinguished Graduate Award (2012) has been the highlight of my experience at the University of Toronto so far. The interview process was warm and accommodating. It is one of the few scholarships/awards where the selection committee telephones the decision, rather than convey it via e-mail or letter.

MOHAMED SOLIMAN. PHD CANDIDATE. DEPARTMENT OF MOLECULAR GENETICS
Adel S. Sedra Distinguished Graduate Award recipient, 2012
Three Minute Thesis Competition (3MT)

A university-wide competition for doctoral students in which participants have 3 minutes or less to present their doctoral research to a panel of non-specialist judges.

Internal Awards

The Graduate Awards Office offers a range of scholarships, travel and conference awards as well as specialized grant programs.

Connaught International Scholarships for Doctoral Students

The Connaught International Scholarships for Doctoral Students is an entrance scholarship (renewable for up to 4 years, valued at $35,000 per year) for outstanding international students in U of T's graduate programs.

The W. Garfield Weston Doctoral Fellowship

www.utoronto.ca/westonfellows/

The W. Garfield Weston Doctoral Fellowship Program annually provides 16 Canadian doctoral students from the University of Toronto — across the humanities and the social, physical and life sciences — a travel award of $50,000 to further their research and broaden their skills and networks in a global setting.

SGS Accessibility Grant

Available to graduate students with a disability who have registered with U of T Accessibility Services, the grant was established to assist with accommodations necessary to meet unexpected needs arising from the particular demands of the graduate program.

SGS Conference Grant

The SGS Conference Grant is intended to encourage doctoral-stream students to present their research at a national, regional or international conferences. Preference is given to applicants who have not previously attended a conference in their current program and who are in the early stage of their academic program. Applications are available early in the fall and winter sessions.

SGS Masters Tuition Fee Bursary

The Master’s Tuition Fee Bursary is intended for master’s students in both course-work and research programs who are beyond the program length required for their degree, but who still have a small amount of work outstanding, due to unanticipated reasons and factors that are beyond their control.

SGS Travel Grant

The SGS Travel Grant is designed to assist full-time PhD students in Humanities and Social Sciences, pursue research travel that is necessary to the completion of their research. The competition is run annually and applications are available early in the winter session.

University-Wide Awards

Numerous scholarships of varying value are established at the School of Graduate Studies that are open to all U of T graduate students.

External Awards

The Graduate Awards Office also provides administrative support for a wide range of awards offered outside the University of Toronto.

Federal Awards

Government agencies offer external support in the form of scholarships and supplements to Canadians and landed immigrants:

- The Natural Sciences and Engineering Research Council of Canada
  www.nserc.ca
- The Social Sciences and Humanities Research Council of Canada
  www.SSHRC.ca
- The Canadian Institutes of Health Research:
  www.cihr.ca
- Vanier Canada Graduate
  www.vanier.gc.ca

Provincial Awards

Numerous scholarships and awards funded by the Province of Ontario are administered through the School of Graduate Studies:

- Ontario Graduate Scholarships
- Ontario Trillium Scholarships Program for International Students
- Queen Elizabeth II Graduate Scholarships in Science and Technology
  uoft.me/sgsprovincialawards

SGS Research Travel Grant

The SGS Research Travel Grant is designed to assist with accommodations necessary for their degree, but who still have a small amount of work outstanding, due to unanticipated reasons and factors that are beyond their control.

Grad Tip:

To find out the duration and minimum amount of funding provided to graduate students in each doctoral stream program, check out the Graduate Funding Structures document:

uoft.me/sgsfunding.
If you are eligible for the domestic tuition rate, you are claiming ‘Status in Canada’ exemption. For more information, consult the Student Accounts website at www.fees.utoronto.ca. A change of status is not retroactive to any previous session.

Present original documents to SGS to substantiate your claim according to the following deadlines:

- November 1 for reassessment for the complete fall and winter session.
- February 1 for the reassessment for the winter session only.
- June 30 for reassessment for the complete summer session. This only applies to students who are charged tuition fees for the summer session.

If you are unable to provide the required documentation by these deadlines, you must pay the international tuition rate.

To retain an exemption for a subsequent session, you may be asked to submit supplementary or new documents to prove that your status has been maintained. If you present acceptable documentation for exemption from the international tuition rate, and this documentation contains an expiry date, present updated documentation to SGS by the deadline dates noted above.
As an international student accompanied by my family, I had to make a balanced decision that would satisfy both my professional/academic aspirations and personal life. Fortunately, the Centre for Criminology and Sociolegal Studies offered me a prestigious entrance award - the Connaught International Scholarship for Doctoral Students - that made U of T the ideal choice.

ALEXANDRA LYSOVA. PHD CANDIDATE. THE CENTRE OF CRIMINOLOGY & SOCIOLEGAL STUDIES
U of T provides the resources that graduate students need to produce high-quality academic work. The student experience is very much an invitation to success. With the necessary support and guidance, scholars can realize their potential.

ROSEEN GILES. PHD CANDIDATE. FACULTY OF MUSIC

grad resources

Academic Support

Academic Advising & Career Centre
Academic Resource Centre, Room AC213, 1265 Military Trail
416.287.7561 | uoft.me/aaccutsc

Academic Success Centre
214 College St. | 416.978.7970 | asc.utoronto.ca

The Robert Gillespie Academic Skills Centre
Hazel McCallion Academic Learning Centre, Room 390K, 3359 Mississauga Rd. North
905.828.3858 | utm.utoronto.ca/asc/

Build proficiencies in preparing for a thesis defense, research strategies, comprehensive exams, working with your supervisor, and dealing with procrastination and stress.

English Language Program
252 Floor St. West, Suite 4-106 | 416.978.5104
uoft.me/englishlanguageprogram
Non-native English speakers can enhance their language abilities with training and acculturation in writing, speaking and vocabulary necessary to succeed at U of T. All currently registered graduate students and post-docs receive a 25% discount on their courses.

Office of English Language and Writing Support (ELWS)
63 St. George St. | 416.946.7485
uoft.me/sgelws
Enhance your academic writing or speaking skills through individual consultations, single-session workshops and non-credit courses for both native and non-native speakers of English. Courses are provided on various genres of writing/speaking required in graduate school, such as grant writing, thesis writing, and oral presentation skills.

Office of Research Ethics
12 Queen’s Park Crescent | 416.946.3273
research.utoronto.ca
Get assistance throughout the ethical review process, from the preparation of a protocol submission to the final approval of the research and beyond.

Reference and Research Services
Robarts Library, 130 St. George St., 4th floor
416.978.6215 | library.utoronto.ca
Get help with your research or get details on a journal’s publication requirements.

Research at the University of Toronto
research.utoronto.ca
Find information about how research can be conducted, research ethics issues, intellectual property issues, and help if you wish to commercialize your results and funding.

Equity & Diversity
AccessAbility Resource Centre (UTM)
3359 Mississauga Rd. North | 905.569.4455
utm.utoronto.ca/accessability

AccessAbility Services (UTSC)
1265 Military Trail, Room S302 (Science Building)
416.287.7560 | utsc.utoronto.ca/~ability

Accessibility Services (St. George)
130 St. George St., main floor | 416.978.8060
accessibility.utoronto.ca
Get help navigating disability-related barriers. Register early to begin planning for accommodations and enjoy equal opportunities to achieve academic and co-curricular success.

Anti-Racism & Cultural Diversity Office
215 Huron St., Room 603 | 416.978.1259
antiracism.utoronto.ca
Help foster a bias-free environment within which to live, learn and work. Seek conflict resolution support if you encounter disputes related to race, ancestry, place of origin, culture or ethnicity.

Campus Chaplains Association
uoft.me/campuschaplains
Chaplains from the world’s major religions are available to help you find community, provide spiritual and religious care and organize events.

Family Care Office
214 College St., main floor | 416.978.0951
familycare.utoronto.ca
The Family Care Office promotes educational and employment equity while providing assistance and resources to individuals who are navigating the challenges of balancing school and work demands with those of a family, whether it’s childcare or eldercare.
First Nations House  
563 Spadina Ave., 3rd floor | 416.978.8227  
fnh.utoronto.ca  
A dynamic place where students from many nations across Canada can seek culturally appropriate services. It also offers programs for Aboriginal students and the general university community.

Multi-Faith Centre  
569 Spadina Ave. | 416.946.3120  
multifaith.utoronto.ca  
There are many spaces available for regular prayer, meditation and other practices.

Multi-Faith spaces  @ U of T  
ufowne/multifaithspaces  
ufowne/utmultifaithspaces  
ufowne/utsmultifaithspaces  
There are many spaces available for regular prayer, meditation and other practices.

Sexual & Gender Diversity Office (SGDO)  
21 Sussex Ave., Rooms 416–17 | 416.946.5624  
sgdo.utoronto.ca  
Whether you identify as LGBTQIQ2S, or are questioning your gender identity, you can find support, community, advocacy and information at the SGDO.

Sexual Harassment Office  
215 Huron St., Room 603 | 416.978.3908  
utoronto.ca/sho  
Get information and advice on matters of harassment based on sex or sexual orientation. The office handles complaints and works with you to resolve issues through mediation and other procedures.

Status of Women Office  
215 Huron St, Room 603 | 416.978.2196  
status-women.utoronto.ca  
Get information on policies, procedures, resources, services, and initiatives regarding women and women's issues.

Legal  
Downtown Legal Services  
655 Spadina Ave. | 416.978.6447  
ufowne/downtownlegal  
Get legal assistance with student rights, family law, tenant’s rights, criminal law and immigrant/refugee law.

Professional Development  
It is important to think about your professional and personal development while pursuing your graduate studies. The University has resources to help you in these areas.

Career Centre  
214 College St., main floor | 416.978.8000  
careers.utoronto.ca  
DVS 3094, 3359 Mississauga Rd. North | 905.828.5451  
utm.utoronto.ca/careers  
Room A2213, 1265 Military Trail | 416.287.7561  
ufowne/utsccareers  
Start planning your career now! Attend CV workshops and special panels, participate in a practice interview, view job postings, or get one-on-one consultations. Register for the Graduate Dossier Service to have your letters of reference, transcripts and CV kept in a confidential depository. You can quickly and conveniently have them sent out when you apply for advertised academic positions. The service is offered for up to 10 years following a student’s Ph.D. convocation.

Centre for Community Partnerships  
569 Spadina Ave. Suite 315 | 416.946.6558  
cmp.utoronto.ca  
Go beyond the campus and into the community. Join hundreds of other students who have already gained valuable leadership skills through community-based learning.

Centre for Teaching and Innovation  
Teaching Assistants’ Training Program  
130 St. George St., 4th floor | 416.946.3139  
teaching.utoronto.ca  
1265 Military Trail | ufonwe/utsccct  
The Robert Gillespie Academic Skills Centre  
Develop your teaching skills and professionalism through resources and workshops, a certificate program, and awards in recognition of outstanding teaching by TAs, microteaching sessions, teaching dossier review, a resource library and individual consultations.

Graduate Professional Skills Program (GPS)  
66 Harbord St. | 416.946.3497  
ufowne/gps  
Learn to communicate effectively, develop writing and presentation skills, effective time planning and management, be entrepreneurial, understand and apply ethical principles, work effectively in teams, leadership and much more!

Work Study Program  
www.careers.utoronto.ca  
The U of T Work-Study Program provides opportunities for eligible students to be employed part-time on campus during the fall and winter sessions.

Safety  
Community Safety Office (CSO)  
21 Sussex Ave., 2nd floor (SC) | 416.978.1485  
communitysafety.utoronto.ca  
It is important that you feel safe and secure on campus. The CSO responds to students, staff and faculty members of the U of T community who have personal safety concerns through consultation, training, workshops and self defense courses.

St. George Campus Police – Working Alone Service  
21 Sussex Ave. | General Enquiries: 416.978.2323  
Emergency: 416.978.2222  
campuspolice.utoronto.ca  
Here to protect you and your personal property, the Campus Police provide emergency assistance, crime prevention and enforce the criminal code 24 hours a day, 365 days a year. If you are working alone late at night or on weekends or holidays, inform campus police and they will drop by and check in on you and provide an escort, if needed, when you leave.

UTM Campus Police  
 Davis Building, Room #3116 | General Enquiries: 905.828.3200 | Emergency: 905.569.4333  
utm.utoronto.ca/campus-police  
The UTM Campus Police Service is dedicated to creating and maintaining a safe and secure environment for students, staff, faculty and visitors 24 hours a day, 365 days a year.

UTSC Community Police Services  
1265 Military Trail, Science Wing, Room SW304  
General Enquiries: 416.287.7398  
Emergency: 416.287.7333 | utsc.utoronto.ca/police  
UTSC Community Police ensure safety and security of the University community and are the primary response agency for all personal safety and criminal incidents at U of T Scarborough 24 hours a day, 365 days a year.

U of T Scarborough Patrol  
416.287.7022  
Upon request, patrol staff provide safety escorts to students, staff, faculty and visitors.

WalkSafe  
905.607.7233 | utm.utoronto.ca/walksafe  
WalkSafe is a security escort service for those seeking additional comfort navigating campus in the evenings.

Walksmart  
416.978.SAFE (7233)  
On campus late at night? Call the WalkSmart service for escorts between university buildings or to nearby transit stops Monday to Friday from 7:00pm-12:00am (September to April only).

Grad Tip:  
An initiative of the School of Graduate Studies, the successful completion of the GPS program will be recognized by an official transcript notation.
I think the U of T experience is all about finding your passion and reaching for excellence. I hope to gain all the knowledge I can to catapult me to the next stage.

Counselling & Psychological Services  
214 College St., Room 111 | 416.978.7341  
caps.utoronto.ca  
Counselling & Psychological Services (CAPS) offers students short-term individual counselling, psychotherapy, Cognitive-Behavioural Therapy, workshops, and psychiatric medication services.

Dental Service  
101 Elm St. | 416.979.4927 x4335 | uoft.me/dentalclinic  
Have your teeth cleaned by supervised students at the Faculty of Dentistry. They also offer fillings, braces, bridges, implants and other services.

Health & Counselling Centre  
South Building, Room 1123, 3359 Mississauga Rd. North  
905.828.5255  
www.utm.utoronto.ca/health/our-services  
The UTM Health & Counselling medical staff is experienced in working with diverse university populations and is comfortable discussing all topics related to student health and wellness.

Health & Wellness Centre  
Student Centre, St.720, 1265 Military Trail | 416.287.7065  
www.utsc.utoronto.ca/~wellness  
The Health & Wellness Centre has trained health professionals to provide medical, nursing, counselling, health promotion and education services to University of Toronto Scarborough students.

Health and Dental Insurance  
Graduate Students’ Union, 16 Bancroft Ave.  
utgsu.ca  
Through the GSU you qualify for supplementary health insurance that provides limited coverage for some health care expenses not covered by your provincial plan. Opt out deadlines are early in the term, so check with the GSU for details.

Health Services  
214 College St., 2nd floor | 416.978.8030  
healthservices.utoronto.ca/Main  
Health Services offers University of Toronto students the same services as a family doctor’s office courtesy of the multidisciplinary health team including family physicians, registered nurses, a dietician, and support staff.

University Health Insurance Plan (UHIP)  
214 College St., Room 202 | 416.978.0290  
cie.utoronto.ca/Coming/UHIP  
If you are an international or exchange student, you will be automatically enrolled in UHIP for the time that you are studying here. You are required to visit the UHIP office to pick up your card.

Health and Wellness Services  
healthandwellness.utoronto.ca  
Get support in achieving your personal and academic best, including access to a full-service health clinic, counselling services and peer support.

Grad Tip:  
Health Services is now seeing spouses of registered U of T international students with valid UHIP coverage.  
For more information please call 416.978.8030.

EUGENIA DUODU. PHD CANDIDATE. DEPARTMENT OF CHEMISTRY

grad wellness

Grad Tip:  
Health Services is now seeing spouses of registered U of T international students with valid UHIP coverage.  
For more information please call 416.978.8030.
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imported dates

**date**  **activity**

August 12  Registration for fall session begins
August 30  Last date for payment of tuition fees to meet registration deadline
September 9  Most formal graduate courses and seminars begin this week
September 13  Coursework must be completed and grades submitted for summer session courses and extended courses
September 13  Registration for fall session ends; after this date a late registration fee will be assessed
September 16  Final date to submit final doctoral theses to SGS to avoid fee charges for 2013-14
September 22  Final date to add full-year and fall session courses
September 25  Summer session grades available for viewing by students on the Student Web Service (ROSI)
October 4  Final date to drop fall session full or half courses without academic penalty
October 4  Final date to submit final doctoral thesis for Fall Convocation
October 4  Final date for receipt of degree recommendations and submission of any required theses for master’s degrees for Fall Convocation without fees being charged for the fall session
January 6  Most formal graduate courses and seminars begin this week
January 10  Final date for registration of students beginning program in winter session; after this date, a late registration fee will be assessed
January 10  Coursework must be completed and grades submitted for fall session courses
January 15  Fall session grades available for viewing by students on the Student Web Service (ROSI)
January 19  Final date to add winter session courses

**Grad Tip:**
An iCal calendar of important dates is available for download at uoft.me/sgssessionaldates.

**Grad Tip:**
Invoices will be available on the SWS (ROSI) by July 15, allowing most graduate students to make payments or be eligible to register without payment (i.e. defer fees).

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<td>January 24</td>
<td>Final date for receipt of degree recommendations and submission of any required theses for March or June graduation for master’s students without fees being charged for the winter session</td>
</tr>
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<td>January 24</td>
<td>Final date for all students to request that their degrees be conferred in absentia in March</td>
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<tr>
<td>January 24</td>
<td>Final date to submit final doctoral thesis for March convocation in absentia</td>
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<td>January 24</td>
<td>Fall dual registrants must be recommended for the master’s degree by this date to maintain their PhD registration</td>
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<td>February 24</td>
<td>Final date to drop full-year and winter session courses without academic penalty</td>
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<td>April 17</td>
<td>For students obtaining degrees at June convocation, course work must be completed and grades submitted for full year and winter session courses</td>
</tr>
<tr>
<td>April 17</td>
<td>Final date for receipt of degree recommendations and submission of any required theses for master’s degrees for June convocation</td>
</tr>
<tr>
<td>April 17</td>
<td>Final date for submission of final doctoral thesis for students whose degrees are to be conferred at the June convocation</td>
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<td>April 17</td>
<td>Final date for degree recommendations of winter dual registrants for the master’s degree to maintain their PhD registration</td>
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<td>May 2</td>
<td>Final date for registration for May session</td>
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<tr>
<td>May 9</td>
<td>Course work must be completed and grades submitted for full-year and winter session courses (except for extended courses)</td>
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<tr>
<td>May 11</td>
<td>Final date to enrol in May-June or May-August session courses</td>
</tr>
<tr>
<td>May 14</td>
<td>Winter session grades available for viewing by students on the Student Web Service (ROSI)</td>
</tr>
<tr>
<td>May 30</td>
<td>Final date to drop May-June F section courses without academic penalty</td>
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